Contract variation

Variation no. _____ to the contract dated ___ / ___ / _____ · Queensland

BUILDER

Name

ABN (optional) | QBCC licence no. (optional)

Address (optional)

Email | Phone (optional)

Person signing (optional)

OWNER

Name

ABN (optional)

Address (optional)

Email | Phone (optional)

Person signing (optional)

Project (optional) | Site address | Contract ref (optional)

THE VARIATION

Requested by ☐ the builder ☐ the owner ☐ an authority or a law

☐ It adjusts a prime cost item or provisional sum

Date of the request · required in QLD

WHAT CHANGES

WHY IT IS NEEDED (OPTIONAL)

Substantiation: attach the photos, quotes or drawings that back it, numbered as annexures.

PRICE

WORK ADDED (+) OR TAKEN OUT (–)	AMOUNT EX GST

WHEN THE CHANGE IN PRICE IS PAID · REQUIRED IN QLD

Never before the varied work starts.

TIME · REQUIRED IN QLD

☐ No change to the completion date

☐ Moves by ___ days, to __ / __ / _____

PERMITS AND APPROVALS

☐ No amended permit, approval or plans needed

☐ Needs: _____

Net change (ex GST)	$
Margin on the work added (optional)	$
GST 10%	$
Total change (inc GST)	$
Contract price before this variation	$
Revised contract price (inc GST)	$

QUEENSLAND — THE LAW THIS DOCUMENT FOLLOWS

This is a variation document under sections 40 and 41 of Schedule 1B to the Queensland Building and Construction Commission Act 1991 (Qld). The builder must not start the varied work before the owner agrees to it in writing, must give the owner a copy before the earlier of 5 business days after the agreement and the start of the varied work, and cannot require an increase in the contract price to be paid before the varied work starts.

This records an agreement between the parties under their own contract. VaryPro prepares the form; it is not a party to it and does not give legal advice.

SIGNED BY THE BUILDER

Signature

Name

Date (DD/MM/YYYY)

SIGNED BY THE OWNER

Signature

Name

Date (DD/MM/YYYY)